Process	***Budget Scenario Defaults (Replaces BD037A-E)***
Process Number	***BD – 042***

Description of Process

This panel is used to establish attributes for the Appropriation, Allotment, Organization, Revenue and Project/Grant control budget journals generated through the process that creates control budget journals from standard budgets. These attributes include the journal header and line descriptions, and the start and end dates of the Appropriation. These attributes should be different for each new journal so that an audit trail is created. (Example: "Amendment 1" changed to "Amendment 2" etc.). Make sure you change them before you run Automatic Control Budget Creation process (see BD-024).

Choose Go, Process Financial Information, Prepare Controlled Budgets, Use, Budget Scenario Defaults. Enter the Business Unit, Budget Year and Scenario for which you are defining defaults.

Input to Process

Output of Process

Service Level Agreement Required? (if yes, provide a brief description)

N/A

PeopleSoft Panel Groups being Used

Function	Panel Group
Go, Process Financial Information, Prepare Controlled Budgets, Use	Budget Scenario Defaults

Business Process Description

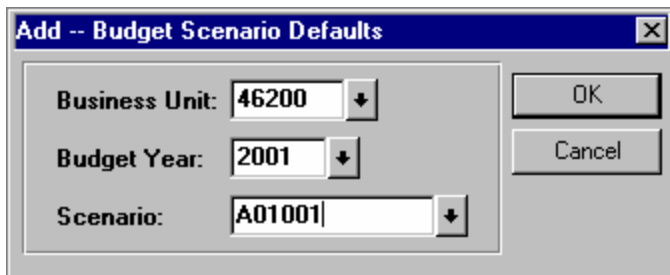| Process Description	Responsibility (Agency/Centralized)
Step 1: Enter Identifiers If you are adding new default information select **add,** enter Business Unit, Budget Year and Scenario for which you are defining defaults. If you are modifying existing default information select **update/display,** enter the business unit, budget year and scenario for which you are modifying.	Agency
Step 2: Defining Defaults Enter a **Description** to appear on the journal header and a **Journal Line Description** to appear on every journal line. Enter a **Begin Date** and **End Date** (07/01/XX – 06/30/XX) for the set of appropriation defaults. These dates control the time period for which you may spend against the appropriation. (Fiscal Year) You can optionally specify a **Reference Number** to help you further track information. **The system defaults the Appropriation to Control and the Allotment, Organization, Revenue and Project/Grant to Track.** When this panel is saved it also updates the project/Grant Default.	Agency

Forms Used with Process (#)

Process Flow Diagram (if appropriate):

Process Signoff
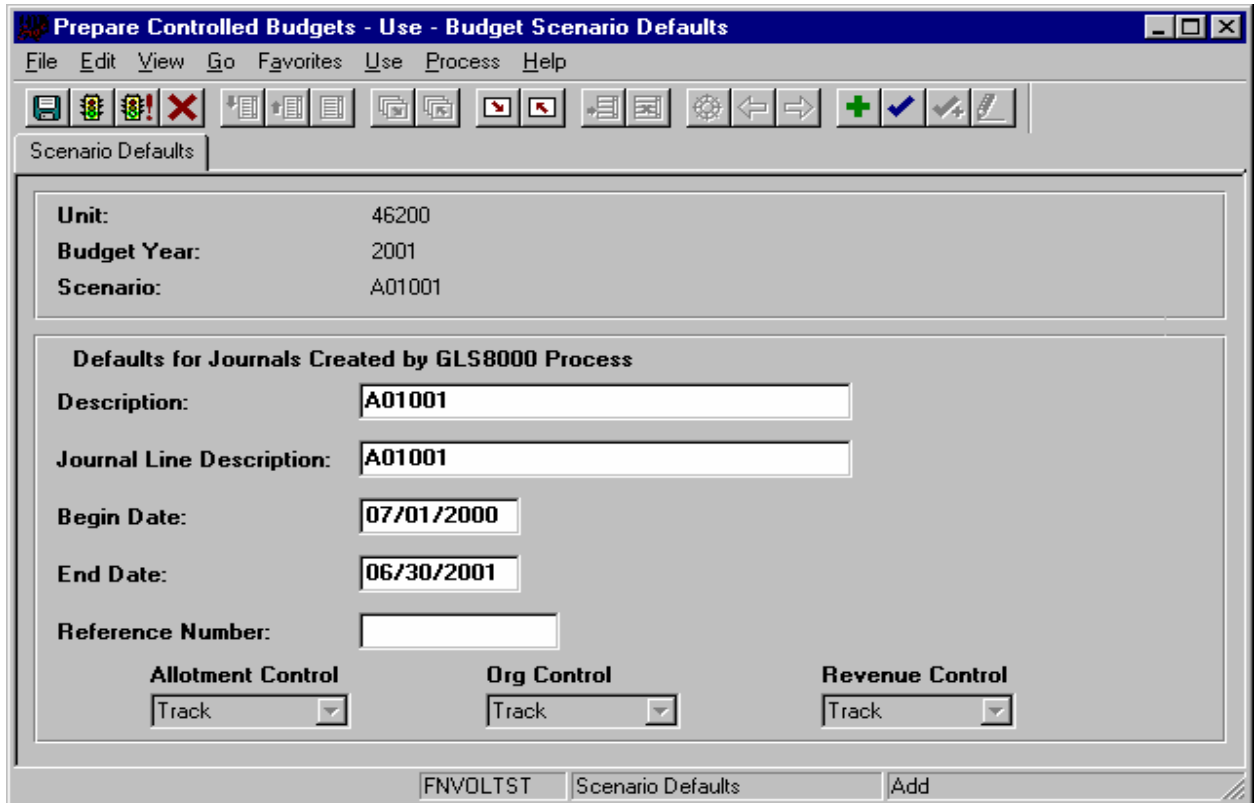
Tested By
Date Tested

Identifier Panel

Add -- Budget Scenario Defaults

Business Unit: 46200
Budget Year: 2001
Scenario: A01001

OK
Cancel

Budget Scenario Defaults Panel

Prepare Controlled Budgets - Use - Budget Scenario Defaults

File Edit View Go Favorites Use Process Help

Scenario Defaults

Unit: 46200
Budget Year: 2001
Scenario: A01001

Defaults for Journals Created by GLS8000 Process

Description: A01001

Journal Line Description: A01001

Begin Date: 07/01/2000

End Date: 06/30/2001

Reference Number:

Allotment Control	Org Control	Revenue Control
Track	Track	Track

FNVOLTST | Scenario Defaults | Add